

BETHEL PARK MUNICIPAL AUTHORITY
3100 Piney Fork Road
South Park, PA 15129-9001
Regular Meeting Minutes December 12, 2024
Contact Information: sdunn@bethelparkpa.gov

Prior to the Regular Meeting the Board met in Executive Session beginning at 6:00 PM to hear Engineering Proposals.

1. Regular Meeting

a.) Chairman Hannan called the BPMA Regular Meeting for December 12, 2024 to order at 7:12, 3100 Piney Fork Road, South Park Township, PA. 15129.

2. Roll Call

a.) Secretary Beaver called the roll. Present for roll call: Messrs.: James Hannan, William Ruhl, Dave Brodnos, Bruce Beaver, Alan Stone and Tim Moury. Mr. Cheberenchick was excused.
Also present: Mr. Joseph Gaydos, Gaydos Law PC; Mr. Dan Goodwin of Wade Trim; Mr. Scott Dunn, WWTP Supervisor; Mr. Jake Miller, Assistant Plant Supervisor; Ms. Abigail Corrigan, Bethel Park Sanitary Sewer Engineer; Mr. John Oakes, Bethel Park Council President, Mr. Joe Janosik, Bethel Park Council Ward 5, and Mr. Jim Jenkins, Bethel Park Council, Ward 6.

3. Approval of Minutes

a.) Approval of the Minutes

1.) Mr. Hannan called for a motion to approve the BPMA Regular Meeting Minutes of November 14, 2024.

ii.) Mr. Stone motioned to approve. Mr. Moury seconded.

Roll call was unanimous. Motion passed 6-0.

4. Correspondence

Mr. Beaver presented the following correspondence to the Board:

a) A report dated December 3, 2024, from Wade Trim, to Mr. James Hannan, BPMA Chairman.

RE: USA South Hills Landfill Leachate Analysis.

i.) The report states that Wade Trim reviewed the quarterly analysis that the BPMA received from USA South Hills Landfill. The analysis is for the entire year, from the 3rd quarter of 2023 through the 2nd quarter of 2024.

ii. Mr. Goodwin will explain the Leachate Analysis during his Engineering Services Report.

b.) A letter from Mr. Dan Goodwin, PE, Senior Project Engineer, Wade Trim.

RE: Wade Trim, Inc. Request for Reappointment as Authority Engineer for the Operating year 2025. The request includes a list of rates if the Board members wish to review them.

c.) A packet from Ms. Michelle Boyle, ALCOSAN Director, Environmental Compliance, to Mr. James Boyle (deceased) Mr. James Hannan, Chairman, Bethel Park Municipal Authority.

RE: 2024 Wasteload Management and Municipal Information Requests.

i.) Mr. Goodwin explained that this information is required every year. The Yearly Reports discussion is included in Mr. Goodwin's Professional Engineering Services Report.

5. WWTP and LRPS

Mr. Dunn reported on the WWTP and LRPS

a.) WWTP/ LRPS

i. The staff completed major service on the UV system this week.

ii. There was a failure on the heat exchanger which JP Environmental repaired.

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a.) WWTP/ LRPS

i. The staff completed major service on the UV system this week.

ii. There was a failure on the heat exchanger which JP Environmental repaired.

- iii. The Winter protection for the alum system to keep it warm is in enclosed in place. Alum will continue to be fed into the system and tracked throughout the Winter on a spreadsheet.
- iv. All parts have arrived for the small Marlow pumps. After the holidays, the parts will be installed and the pumps rebuilt.
- v. The Fire Departments will be at the Plant Monday January 20, 2024 at 7:00 PM for a tour of the Plant and discussion of the Emergency Response Plan. Since the Broughton Fire Department meets on Tuesdays, their Captains will attend.
- vi. Mr. Dunn emailed the Board the pump replacement list Mr. Moury requested. Hard copies are available for members who want one.
- vii. Mr. Dunn also emailed the Board copies of the legacy equipment list from Elcon since the Headworks Project estimate is no longer viable. The Board will discuss the legacy equipment at a future meeting. Mr. Dunn added that the equipment prices are effective through March 2025.
- viii. The LRPS water line repair is complete.

6. 2025 Meeting Schedule

Mr. Hannan called for a discussion of the 2025 BPMA meeting schedule he emailed to the Board.

a.) Proposed 2025 meeting schedule

- i.) The first meeting of the month will be a Workshop Meeting on the second Thursday of the month at 7: 00 PM at the Piney Fork Wastewater Treatment Plant 3100 Piney Road, South Park, PA 15129-9001.
- ii.) The second meeting of the month will be a Regular Meeting with voting as stated on the agenda on the fourth Thursday of the month at 7: 00 PM at the Piney Fork Wastewater Treatment Plant 3100 Piney Road, South Park, PA 15129-9001.
- iii.) For the months of November 2025 and December 2025, there will be 1 meeting the second week of the month at 7:00 PM at the Piney Fork Wastewater Treatment Plant 3100 Piney Road, South Park, PA 15129-9001.
- iv.) Mr. Gaydos asked if the BPMA By-Laws were checked for the proposed revisions to the meeting schedule. Mr. Brodnos replied that he checked the BPMA By-Laws and there was no conflict with the proposed schedule.

b.) Mr. Hannan called for a motion to approve the proposed 2025 BPMA Schedule.

i.) Mr. Moury motioned to accept the meeting schedule as submitted for the 2025 year. Mr. Beaver seconded. Roll call was unanimous except for Mr. Stone who abstained since he was retiring from the Board. Motioned passed 5-0.

- c.) Mr. Dunn will send the meeting schedule to Ms. Guardino, Bethel Park Administrative Assistant, for publication.

7. Municipal Engineering Reports- South Park/ Bethel Park

a.) Mr. Beaver reported on South Park's projects:

- i.) South Park Township projects are going out for bid with plans to award projects in January 2025.

b.) Ms. Corrigan reported on Bethel Park's projects:

- i.) Ms. Corrigan continues to work on the design for 2025 contracts.
- ii.) Bids for the projects will go out soon in January 2025, bid opening will be February 12, 2025 with an award date of March 10, 2025.
- iii.) There was a large water main break on Logan Road which caused water to flow into the sanitary sewer. This area will be a target for an I & I removal project if funds are available. Ms. Corrigan added the 2025 projects are budgeted for ALCOSAN Consent Order work.
- iv.) Ms. Corrigan received correspondence from the State requesting more information for the LSA Grant the BPMA applied to receive. The anticipated award date is in December 2025.

c.) Sandimino- Ripepi Planning Module

- i. Mr. Goodwin stated that the planning module is for a lot to be divided into 4 lots.
- ii.) Mr. Goodwin added that Wade Trim reviewed the planning module and Chapter 94 Analysis and determined that there is capacity for the project. Wade Trim recommends approval of the project.

iii. Mr. Hannan called for a motion to approve on the Sandimino-Ripepi Planning Module.

Mr. Moury moved to accept the planning module for the Sangimino – Ripepi Subdivision located in Bethel Park (4 lots) 3 EDU's. Mr. Ruhl seconded.

Roll call was unanimous. Motioned passed 6-0.

d.) Bethel Park- South Park Township 2025 Tap Requests

i.) Mr. Hannan called for a motion to accept Bethel Park and South Park Tap Request for 2025 to be sent to the PA DEP. Mr. Moury motioned to accept. Mr. Beaver seconded.

Roll call was unanimous. Motion passed 6-0.

ii.) Mr. Dunn explained the revised, simplified Tap Request Procedure for Bethel Park and South Park Township.

iii.) Mr. Hannan advised the Board that he and the Chairman of the South Park Township Commissioners agreed to meet in 2025 to discuss outstanding issues with review of planning modules as reviewed under their ordinances and regulations and Bethel Park billing procedures.

8. Professional Engineering Services Report

a.) Mr. Goodwin reported on Wade Trim's projects:

i.) Mr. Goodwin reminded that Board that there was a previous meeting with Waste Management on 10-24-2024 to discuss PFAS requirements and baseline sampling.

ii.) Mr. Goodwin added that there was a meeting with Waste Management this morning to discuss phosphorous and potential future NPDES testing requirements.

iii. Mr. Goodwin stated that phosphorous is not on the agreement with Waste Management. Mr. Goodwin discussed with Waste Management developing a sampling plan for a baseline for phosphorous, PFAS and other pollutants on the NPDES Permit.

iv.) Mr. Hannan advised Mr. Goodwin to prepare a formal letter with these testing requests to be sent registered mail since the BPMA Permits are changing.

v.) Mr. Hannan also stated that if the Waste Management Agreement needs modified the BPMA will modify it.

b.) Planning Modules and Tap Requests

i. These were approved during this meeting.

ii. Mr. Goodwin reported that he received a planning module this week is for a subdivision with 1 EDU. The module will be reviewed and discussed in January 2025.

c.) LAS Grant

i.) Mr. Goodwin added to Ms. Corrigan's report. He spoke with the State today and provided most of the information requested.

ii.) He added that the State requested a letter stated that the BPMA has additional funds to cover the work if it is over the grant amount. Mr. Goodwin will work with Mr. Hannan on this letter.

d.) Annual Reports

i.) Mr. Goodwin stated that the Cap/Tap Report was previously submitted to the Board by email and approved at this meeting.

ii.) The internal Annual Sewer Recommendations Report was previously emailed to the Board. He has not yet received all the information and will add it upon receipt.

iii. The Expanded Sewer System Report for the fiscal year is a budgetary financial report. It will be submitted in February 2025.

iv.) The Chapter 94 Report for ALCOSAN is due at the end of March 2025.

The Chapter 94 Report for Piney Fork is due end of April 2025.
Both will be prepared in 2025 when all the data is received.

8 Financial Reports

a.) Treasurer's Report

i.) Assistant Treasurer Mr. Ruhl reported on the accounts held at the Bank of New York Mellon as of November 28, 2024.

b.) Approval of the 2025 BPMA Budget

i.) Mr. Hannan called for a motion to approve the BPMA 2025 Budget which has been previously distributed to the Board members.

ii.) Mr. Moury suggested that budget planning begin in August going forward since the Municipality Budget is approved in November. He added that the Board also budget for Capital Expenditures a few years out.

iii.) Mr. Stone motioned to approve the 2025 BPMA budget. Mr. Ruhl seconded.

Roll call was unanimous. Motion passed 6-0.

9. New Business

i.) There is no new business.

10. Old Business

i.) There is no new business.

11. Requisitions

a.) Mr. Goodwin presented the following December 2024 Requisitions to the Board:

i. General Fund A: The payees are: Board members, Gaydos Law, PC and secretarial services.

The December 2024 General Fund Requisition A TOTAL is \$4,270.05.

ii.) Mr. Stone motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 6-0.

iii. General Fund B The payees are: Wade Trim.

The December 2024 General Fund Requisition B TOTAL is \$7,202.17

iv. Mr. Stone motioned to approve. Mr. Ruhl seconded. Motion passed 5-1 with Mr. Moury voting no because he requests a more detailed description of the expenses.

12. General Comments

i.) Mr. Janosik suggested contacting Senator-elect McCormick's office to follow up on the Summer Lee Grant.

ii.) Mr. Oaks thanked Mr. Stone for his service on the BPMA.

13. Solicitor's Report

a.) Mr. Gaydos reported on 2 items.

i.) EQT contacted him again about purchasing the gas rights on the small parcel near the Plant. Mr. Gaydos advised the Board that he informed EQT that the BPMA was not interested in selling the rights. He has discussed this with the Board previously and there has been no significant reason to reconsider.

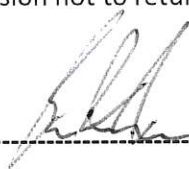
ii.) Mr. Gaydos reported that in regard to the pre-purchased equipment, he received information from Mr. Goodwin about the proposals. He reviewed the information briefly and is waiting for more responses from the pre-purchase groups.

iii.) Mr. Gaydos stated that he sent Mr. Hannan a letter requesting reappointment as BPMA Solicitor in 2025. The correspondence includes his rate schedule.

14. Adjournment

a.) With no further business to conduct, Mr. Ruhl motioned Regular Meeting to adjourn. Voice vote was unanimous. Meeting adjourned at 7:42 PM.

b.) The Board will immediately meet in Executive Session not to return.



Date

Bruce Beaver, Secretary